

**TIPPECANOE COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**October 20, 2008**

The Tippecanoe County Commissioners met on Monday, October 20, 2008 at 10:00 a. m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Ruth E. Shedd, Vice President John L. Knochel, and Member KD Benson. Also present were: Attorney David Luhman, Commissioner's Assistant Frank Cederquist, Auditor Jennifer Weston, and Secretary Jennifer Prange.

Commissioner Ruth Shedd called the meeting to order and led the pledge of allegiance.

***APPROVAL OF MINUTES***

- Commissioner Knochel moved to approve minutes from October 6, 2008 meeting, second by Commissioner Shedd; motion carried.

***PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS***

Commissioner's Assistant Frank Cederquist recommended approval of accounts payable vouchers for October 9, 10, 16, 17, 20, 2008 as submitted without exceptions

- Commissioner Benson moved to approve accounts payable vouchers as presented, second by Commissioner Knochel; motion carried.

***HIGHWAY - Opal Kuhl***

***RESOLUTION 2008-39-CM; Authorizing Acquisition of Materials from Sole Source of Supply***

The resolution will authorize the Highway Department to acquire materials from one supplier for fiber-reinforced panels.

- Commissioner Knochel moved to approve Resolution 2008-39-CM, second by Commissioner Benson; motion carried.

Highway Director Opal Kuhl requested approval of an agreement with Zell Comp for fiber-reinforced Bridge Deck System. The joint project with INDOT will be grant funded for testing of the fiber-reinforced plastic beams for a deck section.

- Commissioner Knochel moved to approve the agreement with Zell Comp, second by Commissioner Benson; motion carried.

***BID OPENING***

2008 Articulated Motor Graders

MacAllister

Purchase (1) - \$222,892

Purchase (4) - \$891,568

Lease (1) for 42 months - \$65,629.16  
 Lease (4) for 42 months - \$262,516.64  
 Per Hour - \$10.93

Brandeis

Purchase (1) - \$245,540  
 Purchase (4) - \$982,160  
 Lease (1) - \$65,049  
 Lease (4) - \$260,196  
 Per Hour - \$10.84

Holt Equipment

Purchase (1) - \$277,600  
 Purchase (4) - \$910,400  
 Lease (1) - \$139,183.16  
 Lease (4) - \$556,732.64  
 Per Hour - \$23.20

- Commissioner Knochel moved to take the bids under advisement, second by Commissioner Benson; motion carried.

Approval was recommended for a 3-Year Construction Maintenance Bond in the amount of \$5,000 from Bowen Engineering.

- Commissioner Knochel moved to approve the 3-Year Construction Maintenance Bond, second by Commissioner Benson; motion carried.

Change Order #5 from the Schneider Corporation was recommended for approval for the South River Road Project in the amount of \$142,000. Director Kuhl reported the change order is for appraisals and contracts.

- Commissioner Knochel moved to approve Change Order #5 from the Schneider Corporation, second by Commissioner Benson; motion carried.

***HUMAN RESOURCES – Shirley Mennen***

Human Resources Coordinator Mennen requested approval for an update made to the Policy Manual. She reported a clarification will be added to the Personnel Policy Manual under section 3.10.1 for emergency call-ins.

***3.10.1 COMPENSATION FOR "EMERGENCY" CALL IN TIME***

This policy applies to all non-exempt employees of the County to be in compliance with the Fair Labor Standards Act (FLSA).

Non-exempt employees that are called in to work due to “emergency” situations will be compensated at time and one half for the time worked outside of their normal schedule.

“Emergency” situations include weather related emergencies and other such matters of public safety as deemed appropriate by a department head or supervisor and approved by the County Commissioners.

For instructions on how to enter emergency call-in time into the payroll system contact the Payroll Bookkeeper.

Sheriff Brown reported there are some circumstances that require call-in time/pay which aren't emergencies but call-in is necessary. He suggested providing the information to the commissioners regarding those instances for pre-approval and use of the code for payroll purposes. Highway Director Opal Kuhl will also provide information regarding non-emergent call-ins.

- Commissioner Knochel moved to approve the Emergency Compensation Policy added to the Personnel Manual, second by Commissioner Benson; motion carried.

Ms. Mennen reported a change to the Nepotism policy will be presented at a future meeting.

She presented the proposed 2009 Holiday Schedule for approval. Commissioner Shedd reported Good Friday has been added to the schedule and election days have been removed for 2009.

<b>2009 Holiday Schedule</b>	<b>Holiday</b>	<b>Day</b>
January 1, 2009	New Year's Day	Thursday
January 19, 2009	Martin Luther King's Birthday	Monday
February 12, 2009	Lincoln's Birthday	Thursday
February 16, 2009	President's Day	Monday
April 10, 2009	Good Friday	Friday
May 25, 2009	Memorial Day	Monday
July 3, 2009	Independence Day	Friday
September 7, 2009	Labor Day	Monday
October 12, 2009	Columbus Day	Monday
November 11, 2009	Veterans Day	Wednesday
November 26 & 27, 2009	Thanksgiving	Thursday/Friday
December 24 & 25, 2009	Christmas Eve & Christmas Day	Thursday/Friday
December 31, 2009	New Year's Eve (closing at noon)	Thursday

- Commissioner Knochel moved to approve the 2009 Holiday Schedule as presented, second by Commissioner Benson; motion carried.

#### ***GRANTS – Laurie Wilson***

Grant Coordinator Laurie Wilson recommended acceptance of grant funds for TEMA and the PCIS Radio Grant. \$139,600 will be used to purchase 57-800 MHZ radios and 10 spare batteries for all first responders in the district.

- Commissioner Knochel moved to accept the funds from Homeland Security, second by Commissioner Benson; motion carried.

Approval was recommended to accept funds from ICJI for Superior Court 3 in the amount of \$27,318. She reported the grant request amount was \$47,318 of which only \$27,318 was received. The grant will fund a Parole Officer to be stationed at Jeff High School.

- Commissioner Knochel moved to accept funds from ICJI, second by Commissioner Benson; motion carried.

#### ***FAIRGROUNDS – Bryan Metzger***

Director Bryan Metzger recommended approval to increase rental rates for the Home Economics Building, Exhibit Hall, and Swine Barn/West Pavilion. A \$25 per day increase is recommended for heated buildings to offset the cost of utilities.

- Commissioner Knochel moved to approve the increase in the rental rates as presented, second by Commissioner Benson; motion carried.

Director Metzger also recommended the Fairgrounds adopt the Parks Department Alcohol Use Policy for Home Economics Building and Swine Barn/West Pavilion. He proposes the policy be adopted for to lease out fairground facilities for receptions serving alcohol.

- Commissioner Knochel moved to approve the Alcohol Use Policy for the Home Economics Building and Swine Barn at the Fairgrounds, second by Commissioner Benson; motion carried.

Attorney Luhman provided details regarding a Permanent Easement for the Construction and Maintenance of Utilities Service at the Fairgrounds. There was a request for a cell tower to be located on the top of the City of Lafayette water tower.

- Commissioner Knochel moved to approve the permanent easement as presented, second by Commissioner Benson; motion carried.

#### ***RESOLUTION MODIFYING THE TIPPECANOE COUNTY ECONOMIC DEVELOPMENT INCOME TAX CAPITAL IMPROVEMENT PLAN***

Project 42 – Juvenile Justice Facility; provides funding for feasibility studies, initial site location, investigation, and professional fees. The amendment includes current cost estimates for facilities and land acquisition for \$1.3 million and design/construction up to \$19.5million.

- Commissioner Knochel moved to approve Resolution 2008-40-CM, second by Commissioner Benson; motion carried.

#### ***YOUTH SERVICES UPDATE – Rebecca Humphrey***

##### Public Meetings regarding Juvenile Center

October 22, 2008 at 7:00 p.m., Special Exception Hearing – Board of Zoning Appeals

October 29, 2008 at 7:00 p.m., Public Hearing – County Council Meeting

November 3, 2008 at 10:00 a.m., DLZ Construction Documents – Commissioner's Meeting

Director Humphrey reported outcome studies for new projects are underway to determine how implementations of risk assessments are benefiting kids in our community. She noted an increase in compliance with services ordered. Cary Home for Girls had its first discharge and filled the space immediately. There has been a waiting list for the facility; Director Humphrey is working to accommodate those in need of placement.

**UNFINISHED/NEW BUSINESS**


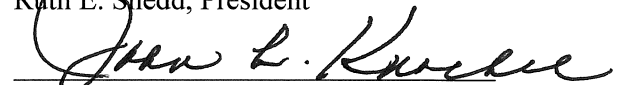
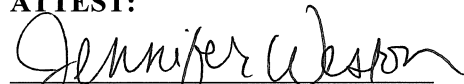
None

**REPORTS ON FILE**

Treasurer

**PUBLIC COMMENT**

- Commissioner Knochel moved to adjourn.

**BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE**  
Ruth E. Shedd, President  
John L. Knochel, Vice President  
KD Benson, Member**ATTEST:**  
Jennifer Weston, Auditor